

ALPHA KAPPA CHAPTER BOARD MEETING

Monday, September 28, 2015

9:00am (CST)/10:00am(EST)

Via LYNC

The meeting was called to order by President, Dr. Ken Jones at 9:00am CST/10:00am EST.

Members present: Janet Turley, Donna Fryman, President Ken Jones, Crystal Osborne, Ann Hollon, Paula Jerrell, Katie Alexander, Julie Brown, Lisa Hagman, Martha Thompson, Ray Tackett, Debbie Temple, Sarah Brandl, Natasha Lucas, and Lora Lee Howard.

Minutes: Minutes were posted online, Lisa Hagman moved to accept the minutes as posted, Janet Turley second the motion, motion passed.

Treasurer's Report: Donna reviewed the treasurer's report that she emailed to board members. President Jones asked about the use of the TR Bryant Endowment (chapter professional development endowment): Lora Lee Howard reviewed an email sent out by Martha Nall about the use of the endowment funds; it should be used for member professional development; to be eligible you must have made a donation to the endowment fund.

Our current treasurer does not have access to all the funds. Several attempts have been made to contact the past treasurer to get access to the funds in the account she still has the access to, no one can get a hold of her, she does not return phone calls. Janet Turley is going to attempt to get a hold of her and have her call President Jones or Treasurer, Donna Fryman. Lisa Hagman will speak with District Director, David Herbst about this as well. We need the funds transferred to an account that our current treasurer would have access to.

Motion made by Paula Jerrell: Alpha Kappa Chapter of Epsilon Sigma Phi authorizes Donna Fryman, as our Chapter Treasurer to receive funds from the Field and Home Bank in Henderson, KY on behalf of our chapter, pending the bank's approval. Janet Turley seconded the motion, motion passed.

Administrative remarks: Dr. Henning was not able to join meeting, President Jones made comments about the new district, a blog has been posted by Dr. Henning for comments, and he is open to dialogue on this matter. There is a new Program development website. Comments and feedback are encouraged.

Reports:

Professional Development: Lora Lee Howard – Professional Development committee has been meeting to plan the 2016 annual meeting.

Scholarships, Grants & Recognition: Julie Brown – Janet Turley sent out an email about those that will be recognized at national meeting for awards.

Marketing: Edith Lovett, not present, no report.

Resource Development: Crystal Osborne – Committee is planning on doing silent auction like last year at the annual meeting.

Retirees: Martha Thompson – No report, asking for ideas on what she needs to do as Retiree committee chair. Suggested when they mail information out about the annual meeting, add that we do have a Facebook page.

Membership Recruitment: Dana Anderson – national board is requesting ideas from local chapters on membership recruitment, survey sent out asking about possibly being able to pay dues online with a credit card. Suggested if they do offer this, if national would allow states to customize their payment options; contribution to scholarship, endowments etc. Dana Anderson suggested Dr. Jones do a video on encouraging agents to join ESP that we can show at our district staff meetings, possibly get Dr. Henning on video as well with a reminder that his office values our organization and has provided extra funds for professional improvement in the past.

Public Issues: Debbie Temple – Main purpose on state level: build strength on Extension through communication: elevator speeches. Elevator speech contests at National meeting with prizes that will be awarded and concurrent session about elevator speeches will also be offered at the National Meeting. Lora Lee Howard suggested doing a Kentucky contest on elevator speeches and recognize winner at the 2016 annual meeting. Debbie Temple agreed this was a great idea, but needs members on her committee (to help implement more activities).

Chapter Relations: Sarah Brandl – she and Natasha Lucas have been getting their archives out of storage and going through the items; possibly do a historic display at the next annual meeting, recognize Joe Williams at the annual meeting for keeping our ESP items stored. They are trying to get our historical items moved from Scovell Hall to a library on campus.

Global Relations: Janet Turley – No report

Newsletter: not present, report from Jessica Mullins Ritchie was emailed to Dr. Jones, October 30th deadline for newsletter information. She is looking for someone to work with her to take over the newsletter next year.

Reports from all Area Contacts:

Administration: Cherry Kay Smith (new contact) not present. She is taking Anna Smith's place.

Bluegrass: Ray Tackett – their area affected by the redistricting, Harrison County moving out, Montgomery County moving in to District 4.

Fort Harrod: Jay Hettmansperger (new contact for this area) – Not present, no report.

Green River: Lisa Hagman – No report.

KSU: Louie Rivers – Not present, no report.

Lake Cumberland: Tyrone Gentry – not present, no report.

Licking River: Tad Campbell – not present, no report.

Lincoln Trail: Jack Ewing (retired): not present, no report. New area contact for Lincoln Trail is needed.

Louisville: Sheila Fawbush – not present, no report

Mammoth Cave: Julie Brown – no report

Northern Kentucky: Judy Hetterman, not present

Northeast: Eugina Wilson, not present, no report

Pennyrile: looking for new area contact, Paula Jerrell reported

Princeton: (we will no longer have a contact from this area)

Purchase: looking for new area contact, Paula Jerrell reported

Quicksand: Ann Hollon – Leslie County 4-H has been filled (Vickie Boggs); hopefully FCS agent for Breathitt County will be filled soon.

Specialists: Sarah Brandl - October 23rd they have a meeting, she will promote ESP.

Wilderness Trail: Lora Lee Howard – District director is retiring at the end of this year.

Old Business:

2016 Annual Meeting: Lora Lee Howard – move to new business

Suggested possibly have new requirement to put in place for treasurer, to avoid the current situation we are in. Dr. Jones suggested we have a second person on the account. It was stated that 4-H has put treasurer and vice president both on the checking account (their terms are served together), that is a suggestion. Donna Fryman is trying to contact the bank that was used

by the past treasurer, to see if she can get the money transferred with a copy of the minutes; if not, then a letter from an attorney will be sent.

Janet Turley, moved to put together a committee to explore a second signer for our account, and give to the chapter relations committee for review. Paula Jerrell second, motion passed. President Jones, Janet Turley, Paula Jerrell and Donna Fryman will serve on the committee.

Policy for board members: suggested at last meeting to have policy for board members to attend or send a report to at least 2 board meetings or be replaced. Area contacts do have a 2 year term. President Jones stated that the Chapter relations committee could work on this policy and report back. Natasha Lucas will also assist the committee in crafting a policy.

Lora Lee Howard stated that the National office has put together marketing kits that states can purchase to market ESP across the state.

New Business:

2016 Annual Meeting/In-service Training : Lora Lee Howard – reminder sent for March 21 and 22 at Signature Club in Lexington, using the same caterer as last year. The committee is looking at holding the In-service on Monday, March 21st and annual meeting on Tuesday, March 22nd, if it works out with the speakers. No room block for ESP, Kim Henken will send list of hotels that are close to the Signature Club. 4-H performing arts group will be the entertainment, requesting \$200-250 donation for this group. We will recognize Joe Williams at the meeting and have a table for history display. Room is reserved for Retirees and new member orientation. Possibly move the Friend of Extension Award to the beginning of the meeting.

Budget: Donna Fryman, Treasurer – emailed proposed budget from 2015, cannot get accurate budget due to gaps in information from past treasurer. The board understands the treasurer is working with information that she has and agreed to allow her to set up a budget based on what she was given when she took over as treasurer.

Donation from former Life Member: \$5,000 donation this past summer from Frances Benge's estate. Dr. Jones sent a thank you letter to her niece and a personal invite to the annual meeting. Lora Lee Howard will follow up with her niece on the invite and also invite her to speak with the retirees.

Dues form: Dues should stay the same. Information will be sent out after the National Meeting. Those that pay in the early bird time frame be put in a drawing like last year.

ESP Listserv: Dr. Jones stated that this is now in place.

National ESP Meeting (October 4-7, 2015 – Coeur d’Alene, ID):

States Night Out – Oct. 5: transportation has been reserved, reservations made at Cedar’s Floating Restaurant. We will be leaving resort at 6:45pm, 7:00pm reservation. There will be a fee of \$5 per person round trip for transportation. Dr. Jones will be sending a special invitation to Dennis Parrett (award winner) to states night out.

JCEP Meeting Update: Dr. Jones – good conversation about what is going on with association, Dr. Henning attended to discuss the redistricting information, and Plan of Work was discussed. Discussed the County Judges’ Breakfast, 7:30 am – 9:30am CST, October 16th. The group discussed reporting higher level impact and marketing Extension and ESP. Next JCEP meeting is scheduled for late fall/early winter, although not confirmed at this time.

Plans for County Judges Breakfast – Fall 2015: October 16th at Barren River State Park. Representation from ESP: Julie Brown and Janet Turley will represent ESP.

Future ESP Board Meeting Dates: November 30th at 10:00am EST via Lync

February 29th at 10:00am EST via Lync.

March 21 and 22 annual meeting in Lexington.

Other: None

Adjourn: Motion to adjourn from Dr. Jones, second by Janet Turley. Meeting adjourned at 10:58am CST/11:58am EST.