

ALPHA KAPPA CHAPTER BOARD MEETING
Wednesday, April 30, 2014
10:30am EST
Nelson County Extension Service Office/Statewide via LYNC

The meeting was called to order by President Natasha Lucas at 10:30 am EST.

Introductions of members present: Natasha Lucas, Crystal Osborne, Sarah Brandl, Jessica Ritchie, Ken Jones, Martha Nall, Janet Turley, Debbie Temple, Lyndall Harned and Katie Alexander. Members via Lync: Tyrone Gentry, LaDawn Hale, Eugenia Wilson, Louie Rivers and Anna Smith.

Minutes from the previous board meeting on February 3, 2014 were distributed and reviewed. No corrections or additions. Motion made by Janet Turley to accept the minutes, second by Sarah Brandl, voted and motion passed.

Copies of the treasurer's report were given to members; it was presented by Natasha Lucas in Reva Mitchell's absence. There is a balance of \$6101.17. There was a short discussion on scholarships information, Lyndall Harned informed us that PILD expenses had not been turned in yet. A motion to accept the financial report was made by Janet Turley, second by Ken Jones, voted, motion passed.

Anna Smith gave a report from Administration. A brief health report on Dr. Jimmy Henning was given; he appreciates everyone's thoughts and prayers. Dr. Samuels at KSU is battling breast cancer. Employment changes: District 1 Director is now Jeff Smith. We have four post retirements: Roger Sparrow, Louise Moore, Karen Ramage, and Martha Thompson. Attire for employees was discussed due to a need for new employees wanting explanation of professional dress: information is on the district websites: Attire for Extension Employees (a guide). Budget discussion; update next week at administrative staff. Dr. Henning is allowing additional funds to be used on Professional Development for ESP.

Reports

PILD: Lyndall Harned gave report: Lyndall Harned met with Congressman Massey: state 4-H'ers were also there for the visits to the Hill as well. Natasha Lucas also reported on her visits. Lyndall Harned, Nellie Buchanan and Nellie Buchanan gave a presentation on "How to Be an Effective Advocate for Extension", it was well received. The ESP Washington DC chapter is putting together a celebration in DC for the 100 Years of Extension Celebration. Everyone enjoyed themselves and had a good time. Louie Rivers also attended and gave his report. KSU received an award for their Third Thursday Thing event to reach underserved audiences.

Professional Development

Survey results from this year's Annual Meeting were received by email from Kelli Bonifer. Results will be reviewed and more discussion and planning will take place for the 2015 Annual Meeting.

Dr. Stephanie Evergreen is a possible speaker for the in-service training before the 2015 annual meeting. Dr. Henning has previously agreed to pay for her speaker fee and travel expenses. We will discuss this possibility with him.

Life member's attendance was up this past year. The committee had a brief discussion on the Retirees event during next year's meeting and the possibility of a schedule change, have meeting the first day and in-service the second day.

Scholarships, Grants and Recognition report: Janet Turley

Everything was put on the website and kept everything together, more students applied for scholarships. Still need more members to apply for awards. Friend of Extension went on to National ESP awards. There seems to be a disconnect on the list of retirees and membership, we need to work on this.

Marketing:

Report sent via email from Edith Lovett. Natasha will send out the information. She did inform us that we need to send a hard copy of newsletter to retirees. Inform area contacts to work on getting updated information for retirees in their area.

Resource Development:

Carole Goodwin was past chair of this committee, Lynnette Allen agreed to take over, Crystal Osborne is also on committee and will co-chair. This committee handles the silent auction at the annual meeting. Previous years the money from the silent auction went to the Retirees scholarship fund, the past couple of years it has gone towards other items such as Tornado relief. What should money from silent auction go towards? Should it go back to the Retirees scholarship fund to build it back up? After looking further into policies, the silent auction funding will go back into the Retirees Scholarship Fund unless needs to be changed for a special event or one time occurrence.

Retirees: Martha Nall

Martha is updating the retiree list, and working on getting newsletter to those without email. Need a list (mail/email) that includes retirees so they can get the newsletter. Natasha Lucas checked on the amount of money budgeted for postage to mail newsletters to retirees that do

not have email accounts. It should average about \$100 for postage to mail newsletters which is what the current budget states.

Reva Mitchell, Treasurer, has record of 145 lifetime members, 123 active members.

Membership Recruitment: Paula Jerrell, report from Debbie Temple

Encourage District Director's to encourage agents to become ESP members.

Ideas to encourage membership: possibly have ESP president/members take all new agents out to lunch during their initial training/orientation to explain ESP and invite to join when eligible. ESP representatives ask the 3 associations (Ag, FCS and 4-H) if we can set up a display or have a reception to recruit members at their state meetings. We need more encouragement from administration/District Director's.

Public Issues: Donna Fryman-not present/no report

Chapter Relations: Sarah Brandl

Copies of bylaws and constitution with corrections were distributed.

Global Relations: Debbie Temple

Members: Janet Turley

Plan of Work

- Promote state Global Relations Committee work.
- Start list of ESP members working or studying or visiting in other countries.
Pass this list on to the next chair.
- Invite Extension workers, from other countries who are here in Kentucky, to the annual meeting in March.
- Promote attendance at national meeting and to visit Global Relations booth/ table and session.

*Dr. Vail has previously stated that agents traveling abroad can count under global relations.

Area Reports:

Administration – refer to first page of minutes, report given.

Bluegrass – No report

Fort Harrod - No report

Green River – No report

KSU – Louie Rivers gave report earlier in meeting.

Lake Cumberland – No report

Licking River – No report

Lincoln Trail – No report

Louisville – No report

Mammoth Cave – No report

Northern KY – No report

Northeast – No report

Pennyrile – No report

Princeton – No longer an area in ESP

Purchase – Debbie Temple reported that several new Ag Agents had been hired in their area.

Quicksand – No report

Specialist – No report

Wilderness Trail – No report

Newsletter: Jessica Ritchie

Encourage Areas/committee chairs to send in small blurbs for newsletter, any additional news.

Two newsletters are sent out yearly: Fall/Winter and Spring/Summer.

Old Business:

2014 meeting: go over survey results and plan more at the next meeting.

New Business:

2015 meeting: 2015 Annual Meeting; possible speaker Dr. Stephanie Evergreen, survey results for potential location, possible new format for meeting and in-service and retirees event (possibly have coffee/refreshments for them) to lower their registration cost.

By-laws & Constitution – updates given and distributed.

Smith-Lever 100th Anniversary Programs or celebrations: May 8th live streaming, promote this in all areas.

Budget: *

National Meetings: 2014 National ESP meeting: Indianapolis, IN (Oct. 6-9)

2015 National ESP meeting: Coeur d' Alene, Idaho (Oct.4-7)

JCEP meetings: meeting during state extension conference, committee had discussion on the attire for extension employees and sent to administration.

Plans for County Judges Breakfast: Oct. 8-10, Lexington at the Marriott (need someone to represent ESP; this event is during the ESP national meeting).

Future Board meeting dates: Potential Dates: Sept. 9, 29, 30 Natasha Lucas will send out a doodle poll to determine the date, meeting will be via LYNC.

Webpage updates: Tyrone Gentry: Update reports on website by chapter relations chair person.

Other: Lyndall Harned: Committee chairs – guidelines: committee chairs select members and submits them to the President, who then appoints them. Committee selects chair elect.

Things to do after meeting: work on the committees (members), Sarah work on historical document, Lyndall Harned will send policies to us via email, doodle poll for September meeting will be sent by Natasha Lucas, everyone get information to Jessica for newsletters.

Motion to adjourn made by Janet Turley, second by Sarah Brandl.

Meeting Adjourned at 1:01pm EST.

Respectively Submitted,

Katie Alexander, Secretary

Epsilon Sigma Phi, Alpha Kappa Chapter

