

## ALPHA KAPPA CHAPTER BOARD MEETING

*Monday, February 3, 2014*

*3:00 PM EST*

*Statewide via LYNC*

The meeting was called to order by President Lyndall Harned.

Members joining the session were: Dana R. Anderson, Reva D. Mitchell, Lora Howard, Tyrone Gentry, Jennifer Cocanougher, Janet Turley, Judy Hetterman, LaDawn Hale, Natasha Lucas, Lyndall Harnad, Jennifer Bridge, Julie Brown, Nancy Hunt, Sheila Fawbush, Paul Warner, Sarah Brandl, Kelli Bonifer, Ann Hollon, Lisa Hagman, Debbie Temple, Paula Jerrell and Nellie Buchanan.

The reading of the minutes was postponed and will be forwarded to board members.

The Treasurer's Report was presented by Reva Mitchell, Treasurer. There is a balance of \$9153.88

State Extension Conference update - Karen Ramage. Karen Ramage is traveling and unable to participate in the meeting. Anna Smith e-mailed an administrative report to Lyndall Harned. ESP members in administration are looking forward to attending the annual meeting. They are pleased that ESP now allows post retirement to join as.

District Directors would like to express appreciation to district contacts who have been serving ESP in that capacity. Effective April 1 Jeff Smith will take over as District I Director. He is currently in training with Mr. David Adams. President Harned reported Gae Browadwater has retired. Current post retirement include: Karen Ramage, Jeanne Davis, Roger Sparrow, Louise Moore \*\*\*\*LYNDAL will forward e-mail to add here.

### State ESP Meeting

**Facilities/Times** Kelli Bonifer reminded members the meeting will be on Monday 24<sup>th</sup> at 2:00 in Lexington at the Hyatt Regency in Patterson ballrooms. The evening meeting members will meet together and travel together to Shakespeare at 6:00 p.m. There are currently 26 registered. There will need to be 40 registered in order to make the evening event happen. Water will be available during the meeting and retirees will meet before meeting. 12:30 – 1:30 retirees will meet in Patterson Ballroom

**Equipment** Computers and LCD projector will be brought by Lyndall and others. Tyrone will set up technology.

**Social Event** - Kelli will forward another note to encourage participation from the membership. Deadline for registration

There was discussion of non-members attending the annual meeting. Only those who are team members receiving an award may attend. Janet Turley and Reva Mitchell will clarify. Reva will contact and ask for annual or lifetime dues, whichever applies.

**Awards** - Janet Turley

Janet thanked Tyrone Gentry for uploading the awards to the web. She has received several DSA early and mid-career, retiree and several team awards. Members have done much better than last year with applying. Those on awards regional and national level on Janet's end it went well. The process went well. Friend of Extension Award – There was discussion on the rotation and Janet will contact area contacts about this. Also, need to keep the rotation updated for future reference.

**Registration Update** - Reva Mitchell has as of today, 2/3/14 65 registered for meeting. There are 26 registered for the night activity. Nine retirees are among the 65 registered.

**Audit Committee Update** - Reva Mitchell will meet and discuss with Carole Goodwin as to the members of the audit committee. Lyndall Harned reminded that the Chair from committee is to coordinate. Appoint audit committee: Lisa Hagman volunteered to serve, Reva will send names and Lyndall will officially appoint.

**Awards Program Booklet** - Nellie Buchanan

Nellie reminded the board of components of the annual report. Discussion followed of posting the report on the web rather than printing hard copies. Therefore, those who wanted a copy could print their own. The Board gave approval to put on web and awards will not be live until after or at the time of announcement of awards. This will add to the suspense of receiving. Following the annual meeting or prior to a few hard copies can be printed to add to the archives.

Kelli Bonifer will check with Karen Ramage on the availability of WI FI during the meeting.

Discussion followed on the Friend of Extension Award. Lincoln Trail and Lake Cumberland were confused and Janet asked if we could rotate since contacts were already made. The motion was made to allow if Lincoln Trail has prepared. If there is not anyone who has been contacted or nominated keep on the regular rotation.

**Reports**

**Life Member** - Paul Warner covered the two awards. Dr. Henning is attending the retirees meeting and will bring an update. They will be electing a new chair at that time. Communication remains an issue for this group. This is a challenge. Dr. Warner asked if there is a place for telephone number to be added to the membership form. Adapt a contact list so retirees who have paid lifetime dues could be updated at least every two years to maintain contact and recruit for membership

**Marketing** - Edith Lovett, not present no report

**Resource Development** - Carole Goodwin, not present no report

**Retirees** - Paul Warner *\*\*See above report*

**Membership Recruitment** - Paula Jerrell **\*\*** Membership 9 new retirees and 10 new initiates. Reva Mitchell has total numbers.

**Public Issues** - Martha Perkins, not present no report

**Chapter Relations** - Jennifer Bridge The committee will provide in Memoriam to Nellie Buchanan for the annual report. Jennifer will forward on behalf of the committee to the membership.

**Global Relations** - Debbie Temple, Shared the guidelines for global relations needs to retain a list of who is working in an international setting and inviting to them to attend the annual meeting.

**Installation** - Dana Anderson, past President, will conduct the installation of officers at the annual conference.

**Area Reports from Area Contacts**

Administration – Anna Smith *\*\*see above*

Bluegrass –

Fort Harrod –

Green River

KSU

Lake Cumberland

Licking River

Lincoln Trail  
Louisville  
Mammoth Cave  
Northern KY  
Northeast  
Pennyrile  
Princeton  
Purchase  
Quicksand  
Specialists  
Wilderness Trail

**Newsletter Editor**, Jessica (Mullins) Ritchie, not present no report  
**National Committee Member** Reports no report

### **New Business**

**Nominating Committee** – Natasha Lucas – New officer nominees – President Elect - Ken Jones;  
Secretary – Katie Alexander

**JCEP** Natasha Lucas and Lyndall Harned will represent ESP. Specialist Sara Lovett will represent since Nancy Calix cannot attend from KSU. Lyndall is the organized JCEP Coordinator for this year.

**PILD** – Work on following state meeting. Lyndall submitted an application to present at PILD and it was accepted to be presented at PILD. Congratulations!

**By-laws/Constitution updates** - Fraternity to organization needs to be changed in the by-laws and/or constitution. ART 4 section 5 Policies can be developed unless they are in conflict with the constitution. By laws will be forwarded to the membership. ART 4 section 5 changed fraternity to organization. ART 9 is a new one. Constitution will be forwarded to the membership for approval.

**Board Policies – Organizational guidelines** - The board was asked to review organizational guidelines and they will be addressed at the first board meeting following the annual ESP meeting.

There being no further business. Debbie Temple made a motion to adjourn. The meeting adjourned at 4:46 p.m.

Respectively submitted,

Nellie R. Buchanan, Secretary  
Epsilon Sigma Phi, Alpha Kappa Chapter