

PROGRAM ACHIEVEMENT AWARDS GUIDELINES

PURPOSE:

To give recognition to individuals and teams of our professional associates for outstanding accomplishments

WHO MAY ENTER:

The Program Achievement activity is open to all professional Extension personnel regardless of length of service and/or membership in Alpha Kappa chapter of Epsilon Sigma Phi. The applicant(s) should not have previously received the award for the same entry in the submitted category.

TIME PERIOD:

Entries are due in the Program Achievement Committee Chair's office by February 15, 2020. Many times Extension educational programs require more than one year to complete. However, the major accomplishments should have been realized during the year prior to the deadline.

CATEGORIES:

- I. Individual Achievement Award – For an individual effort on a major issue or program.
- II. Team Achievement Award – County – For a joint effort of two or more persons on a major issue or program at a county level.
- III. Team Achievement Award – Multi-County or Area - For a joint effort of two or more persons on a major issue or program at a multi-county or area level.
- IV. Team Achievement Award – Multi-Area or State - For a joint effort of two or more persons on a major issue or program at a multi-area or state level.
- V. Team Award – National Initiative or Issue Related

DEFINITIONS:

Issue: Relevant and current concerns that affect clientele.

Program: A program is the sum total of the major projects involved.

PROCEDURE for Categories I, II, III, IV, V

The following judging criteria will be followed:

- Entries should be typed, word limits are included
- Optional: 1-3 pages, one side only, of supportive information, i.e., handouts, news articles, pictures, etc. Additional pages beyond this description will not be considered.
- Videotapes, notebooks, and other supplemental materials beyond what are listed above will not be accepted or reviewed.
- Email entries to Mindy McCulley: mindy.mcculley@uky.edu by February 15th .

Epsilon Sigma Phi - Program Achievement Awards

Highlight the award you are entering

Individual

Team-County

Team- Multi County/Area

Team- Multi-Area/State

INDIVIDUAL/TEAM MEMBERS- Name, Title, and County

TITLE OF PROGRAM (15 words)

WHAT WERE MAJOR ISSUES ADDRESSED (150 words)

WHAT WERE THE RESOURCES THAT WERE INVOLVED IN THE PROJECT? (150 words)

WHAT WERE THE METHODS USED? (300 words)

WHAT RESULTS WERE ATTAINED? (300 words)

SUMMARY STATEMENT (75 words)

EPSILON SIGMA PHI- Chapter Scholarship Award Application

DATE:

NAME:

HOME ADDRESS & PHONE:

OFFICE ADDRESS & PHONE:

PRESENT POSITION:

WORK EXPERIENCE (High school graduation to the present):

DATES	EMPLOYER	POSITION
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EDUCATIONAL EXPERIENCE:

COLLEGE/SCHOOL/UNIVERSITY	DATES	DEGREE
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DATE PROPOSED PROGRAM WILL BEGIN:

DATE PROPOSED PROGRAM WILL END:

AMOUNTS OF FUNDS REQUESTED:

PURPOSE:

BRIEFLY DESCRIBE THE TYPE OF PROFESSIONAL IMPROVEMENT PROGRAM THAT YOU WILL PURSUE USING THIS SCHOLARSHIP AWARD:

IF AN AWARD IS GRANTED, ARE YOU WILLING TO ABIDE BY THE SCHOLARSHIP GUIDELINES AS ESTABLISHED BY THE KENTUCKY CHAPTER OF EPSILON SIGMA PHI?

YES

NO

WHAT OTHER SCHOLARSHIPS HAVE BEEN AWARDED TO YOU FOR THIS SCHOOL OR PROFESSIONAL TRAINING ACTIVITY?

SIGNATURE: _____

DATE: _____

You may list courses as follows:

- (1) Special course (up to 3 weeks in duration)
- (2) Summer or winter short course (3-6 weeks)
- (3) Sabbatical leave at half pay
- (4) Study leave while working
- (5) Leave without pay for professional improvement

State Tenure Awards (30, 35, & 40 Years)

For Extension Employees completing their 30th, 35th, or 40th of employment as of December 31, 2019. Send your name & years of service to Mindy McCulley by March 1st.