

2018 Epsilon Sigma Phi
Alpha Kappa Chapter
Board Meeting
Nelson County Extension Office
Bardstown, KY
5/23/2018

The Board of Alpha Kappa Chapter of Epsilon Sigma Phi met on Wednesday, May 23, 2018 at the Nelson County Extension Office in Bardstown KY. President Linda Combs called the meeting to order at 10:40am.

Minutes: Review of the spring meeting minutes submitted by outgoing Secretary Katie Alexander- Jennifer Bridge made a motion to accept the minutes, Tony Rose second. Motion passed.

Review of special called meeting minutes- Sally Mineer made a motion to accept the minutes, Jennifer Bridge second. Motion passed.

Treasurer's Report:

Tyrone Gentry presented the board with a copy of the check register. Tyrone informed the board that the current fiscal year for Alpha Kappa Chapter for Epsilon Sigma Phi is January to December. Tyrone reported he is in the process of consolidating items into an online account program. Tyrone also presented the current budget and expenses from the 2018 Annual Meeting.

The current balance of the TR Bryant Endowment fund is \$95,192.20. The current balance of the checking account is \$4,851.83. Jennifer Bridge made a motion to accept the treasure report, Lynette Allen second. Motion passed.

Tyrone Gentry opened up discussion for using the TR Bryant Endowment funds to fund leadership/scholarship request. No decisions was made.

Greetings and Remarks from Administration:

Dr. Gary Palmer, Interim Dean of Extension- Reported an updated on Stop Gap and that the beginning process of hiring in counties throughout the state. Dr. Palmer gave an update on resent development with the budget. He reported there would not be 3% cut to the University. He reported that the proposed raise would have to be self-funded 1.5% funded through vacancies. He also mentioned that future raises are proposed will need to see where money will come from. Dr. Palmer said they would have to review commitments made due to changes. Dr. Palmer gave an update on the Extension HR positions. He said there are thirty-four applicants for HR position, administration is looking at options for that position (if going to hire). He reported that there have been five county managers hired throughout the state. He also mentioned county

facilitators could be adopted in counties to handle financial part of county officers. Dr. Palmer said that follow-ups on the audits across the state have occurred and that we will receive results in the near future.

Dr. Palmer gave an update on the meeting with Judge Executives, magistrates and PVA in Cave City. He said that everyone at the meeting was receptive and attentive to information presented by agents. He said it was clear that Extension influences the quality of life for individuals and counties. Dr. Palmer also gave an update on the new marketing position for Extension. He reported that their job is to help get message out about extension and to the provost.

Dr. Allison Young from Kentucky State University brought greetings on behalf of administration from Dr. Kurt Popper and Dr. West Brooke

Dr. Allison Young gave updates on current program and in-services occurring at KSU. She said that summer in-service training taking place at KSU and placing them into KERS. She discussed a KSU Extension retreat on August 8-10, 2018 at Barren River State Park. She said that UK agents were welcomed to attend the trainings and the in-service would be placed into KERS. Dr. Allison Young said that KSU is working to collaborate with other states to look at programs and how to collaborate. She said that KSU has been working on marketing and sharing success stories with KACO at various meetings throughout the state. She reported that the Rosenwald Youth Development Center will be developed into a 4-H Center and that there will be a grand opening coming soon. She reported that the Small Farmers Conference is coming up soon and 3rd Thursday thing is continuing and looking at adding FCS programs to this event. FCS Educational study tour coming up in June, inviting UK FCS agents to attend (DC, New York) (advisory board members for KSU will be attending) Capacity Building Grant with Dr. Bankston. Dr. Allison Young distributed AgKnowledge and 4-H Youth Development news/information/happening from KSU.

Reports:

Professional Development- Amanda Dame reported that the planning committee would be meeting soon to begin the planning for the State Meeting. The board suggested looking at having the meeting in Bardstown or another Extension office in order to save money. Members of the board suggested doing a networking/night event for everyone to attend.

Jennifer Bridge suggested developing a Leadership Development program that would be for only members of ESP. Jennifer Bridge volunteered to lead the Leadership Certification program committee and recruit members. During the meeting Lynette Allen, Annette Heisdorffer and Paula Jerrell.

Scholarship- No report

Marketing- No report will be contacting committee.

Resource Development- No report

Retirees: Peggy Powell is now added to the committee. Charlene Jacobs is interested in getting a list of all past members of ESP to contact about events and State Meeting.

Membership Recruitment: Lynette Allen reported that she is open to suggestions on recruiting members. Currently we have 125 members paid.

Public Issues: Paula Jerrell volunteered to be on a committee for public issues.

Chapter Relations: Clint Hardy currently stores records of history in his office, if anyone is interested in looking at them. He said he would encourage agents to share information regarding ESP to local retirees.

Global Relations: Steve Musen reports that the national relations- Feed the Future had opened up a go fund me account. He reported they had set a goal to raise 2,500 to be matched by ESP. He happy reported that the goal has been reached and exceed.

Newsletter: No report

Reports for All Area Contracts:

<u>Area</u>	<u>Contact</u>
Administration	Natasha Lucas
Blue Grass	Ray Tackett
Fort Harrod	Jay Hettmansperger
Green River	Lisa Atkins
Kentucky State University	Dr. Allison Young
Lake Cumberland	Tony Rose
Licking River	Hannah Mayrand
Lincoln Trail	Jennifer Bridge
Louisville	Shelia Fawbush
Mammoth Cave	Julie Brown
Northern Kentucky	Judy Hetterman
Northeast	Lyndall Harned
Pennyrile	Jeremy Teal
Purchase	Robert Tashjian
Quicksand	Crystal Osborne
Specialists	Sara Brandl
Wilderness Trail	Matti Daniels

Unfinished Business:

JCEP Meeting Report- Linda Combs attended the conference in Orlando Florida. While at the meeting, she attended an ESP association meeting and created a list of ideas for recruitment and improvements for our chapter.

PILD Meeting Report- Annette Heisdorffer attended the meeting in Washing DC- She learned new ideas of ESP and an organization as a whole. The group had a successful visit with legislatures, representatives, and staff.

New Business:

Tyrone Gentry reported that the Financial Organizations suggest there be a second signature on accounts who is available to sign checks if something happen that he is not able to sign checks.

Jennifer Bridge made the following motion:

I move that Tony Rose is appointed as an alternate of the Epsilon Sigma Phi and will have access to any accounts at any financial intuition where an account is held; this will serve as documentation to have him added to any account resolution. Furthermore, in the future that whomever the area representative is in the area where the Treasurer is will serve as the roll in the future.

Motion was seconded by Annette Heisdorffe, motion passed.

Tyrone Gentry brought to the board attention that the organization was not a 501C3.

Paula Jerrell made a motion to pursue into becoming an incorporated 501 C 3 for Alpha Kappa Chapter, seconded by Jeremy Teal. Motion passed

Tyrone Gentry will continue to investigate and report in September and give a recommendation on fiscal year going forward.

TR Bryant Funds- Tyrone Gentry will investigate further about the endowment instructions will report in September.

Meeting date suggestions-

September 18th- Bardstown 9:30 central, 10:30 eastern

November 27- SKPE meeting- 10:00 eastern time 9:00 Central

By-laws update to match JCEP requirements- Jennifer Bridge made a recommended that Clint Hardy (Chapter Relations) and the executive board work together to update by-laws. Clint Hardy will report at the September meeting with updates.

Sally Mineer motion to adjourn, seconded by Jennifer Bridge.

Next meeting: September 18, 2018 in Bardstown KY 9:30am, Central time and 10:30am Eastern Time.

Submitted by: Amanda Dame