

Alpha Kappa Chapter Board Meeting

Monday, November 20, 2017

9:00amCST/10:00amEST

Via Skype

The meeting was called to order by President, Annette Heisdorffer at 9:01amCST/10:01EST

Introductions by those present: Annette Heisdorffer, Robert Tashjian, Dana Anderson, Natasha Lucas, Tyrone Gentry, Tony Rose, Katie Alexander, Steve Musen, Paula Jerrell, Donna Fryman, Lyndall Harned, Sally Mineer, Jeremy Teal, Louie Rivers, Julie Brown, Sheila Fawbush, Sarah Brandl, Lisa Hagman.

**Minutes:** The minutes were emailed to the board prior to the meeting. Motion made by Louie Rivers to accept the minutes (with correction of deleting an incomplete sentence on the Quicksand area report, second by Lyndall Harned, motion passed.

**Treasurer's Report:** Donna Fryman emailed out the treasurer's report prior to the meeting. Motion made by Lyndall Harned to accept the financial report as presented, second by Steve Musen. Motion passed.

**Administrative Remarks:** Cherry Kay Smith no longer holds this position, Natasha Lucas now has it. Natasha Lucas reported that there is still no news on the extension review. Some committees are meeting this month. Dr. Gary Palmer emailed that Ty Back is the Financial officer, will work closely with Chris Shotwell. Professional development dues can be paid with professional improvement funds.

Natasha also reported that she is still on the National Committee for membership recruitment. They are working on recruitment and retention of membership, Donna Fryman is a mentor with the new mentor program with ESP. Dues are being paid online now nationally. Bob O is the national executive for ESP, move ESP from Idaho to Georgia, another couple taking his place.

**Reports:**

**Professional Development:** Katie Alexander reported in Amanda Hardy's absence. She annual meeting and in-service is tentatively scheduled for March 20-21, 2018 in or around Lexington. Several locations are being checked. Other county offices have been checked, but Fayette is not available on those days and for the speakers travel purposes the committee thinks it will be best to hold the meeting in Lexington. The speaker Juli Burney, an award winning author, teacher and humorist.

**Scholarship, Grants & Recognition:** Julie Brown reported that she will be checking to see if National has changed anything on any of the awards, reports. Report to the People reports from areas will be submitted sometime after the first of the year.

**Marketing:** Sally Mineer reported the committee has decided to go with a clothing item as the marketing item for the annual meeting. Shirts will probably be the item that is given. They have gotten prices and the price will be included in the registration.

**Resource Development:** Dora Webb not present.

**Retirees:** Jeanne Davis not present.

**Membership Recruitment:** Dana Anderson reported that she has gotten the list of potential new agents that meet the membership requirement. She will work on sending a personal invite to these individuals. District Directors will be sending out the information on how to get approval to pay for dues with your professional development funds.

**Public Issues:** Tyrone Gentry reported that the Public Issues Leadership Development Conference will be held April 8-11, 2018 at the Hyatt Regency Crystal City (Virginia). This is a date change from previous information. There is very little details available on the JCEP page, but more should be available soon at <http://www.icep.org/>. The deadline for proposal submission was Nov 15; accepted proposals notified by December 15. We were originally told that those interested in electronic submission for PILD Scholarships is December 1. Registration information should be available very soon. Check the website for more and recently announced details.

**Chapter Relations:** Nanette Banks not present.

**Global Relations:** Steve Musen reported that he would like to generate a report of members working in other countries currently or previously. He also wanted to know what would be the most effective way to contact members about this, Annette Heisdorffer mentioned that there is a list serve included on the agenda that he can use.

**Newsletter:** Deborah Shepherd not present, trouble with phone system. Annette Heisdorffer reported that the newsletter is almost finished and will be going out soon. The next newsletter deadline will be early February.

**Reports from all Area Contacts:**

**Administration:** Report given at the beginning of the meeting, no other news to report.

**Bluegrass:** Not present.

**Fort Harrod:** Not present.

**Green River:** Lisa Hagman reported that she has gotten married and her new last name is Adkins, working on hiring another agent in McLean County, possibly Ag agent. Waiting to get Hancock county FCS position filled from KSU.

**Kentucky State University:** Louie Rivers reported that two offer letters have gone out for FCS agent in Hardin County and ANR agent for Breckinridge County. They may be waiting till after the first of the year for the other agent position after budget issues decided.

**Lake Cumberland:** Tony Rose reported that Lake Cumberland Area that their District Director, Anna Smith has gotten engaged. Russell and Wayne County FCS agent positions are vacant. Casey County ANR is also vacant.

**Licking River: Natasha Lucas and Donna Fryman reported that the** position posted for Robertson County, down to one agent.

**Lincoln Trail:** Lynnette Allen emailed her report prior to the meeting since she was unable to attend. She reported that Theresa Howard – LaRue FCS agent will retire 12/31/17, with thirty –one years of service. There will be a reception for her on Dec. 18<sup>th</sup> from 3:30-5:30 at the LaRue County Extension Service, remarks at 5:00. Other personal update: Breckinridge County 4-H Youth Development Program Assistant – Position posted 11/6/17 – 11/19/17. Washington ANR – Vacant since 5/6/16, Nelson FCS – Vacant since 6/1/15, KSU ANR Agent for Breckinridge County – Interviews have been completed and waiting for final paperwork to be processed. KSU FCS Agent for Hardin County – Interviews have been completed and waiting for final paperwork to be processed.

**Louisville:** Sheila Fawbush reported that one report to the people has been turned in for their area, due to Julie Brown, do not have the deadline yet, will be in January.

**Mammoth Cave:** 2 vacancies, both FCS; Warren and Barren. Two retiring agents in Allen County; Janet Johnson and Steven Osborne, reception will be January 2<sup>nd</sup> at the Allen County Extension Office. Allen County will be trying to hire both positions soon after their retirement.

**Northern Kentucky:** Judy Hetterman could not get in meeting via phone call. Sheila Fawbush reported that she did not know of any other updates for Northern Kentucky

**Northeast:** Lyndall Harned reported that he, Donna Fryman talked about the national ESP meeting experiences and encouraged eligible people to join at their last District Staff meeting. Magoffin FCS is still vacant.

**Pennyrile:** Jeremy Teal reported that there are new staffing in Pennyrile.

**Purchase:** Robert Tashjian reported that there is no new information for Purchase, just trying to recruit new members.

**Quicksand:** Not present.

**Specialists:** Sarah Brandl reported that KASEP met on November 3<sup>rd</sup> in Lexington. Several District Directors and Dr. Palmer attended. Michelle Jones did the program and they toured the brewery where they met.

**Wilderness Trail:** Not present.

### **Unfinished Business:**

**County Judge Executives' Meeting Report and Expenses:** Dana Anderson reported that it was a good meeting, about 50 in attendance. Each agent representative went around the room and spoke with judges and told their appreciation of their support of extension. A motion was made by Sheila Fawbush to pay the invoice for County Judge Executives meeting in the amount of \$375.00 for ESP's contribution, second by Julie Brown, motion passed.

**Report from 2017 National ESP meeting, Wilmington, NC October 8-12, 2017:** Paula Jerrell reported that we received the Platinum level of Chapter Merit, membership was bronze level this year due to decrease in membership this past year. Dr. Ken Jones won the National Administrative Leadership award.

**2018 Annual Meeting/In-service Training, tentatively set for March 20-21, 2018:** annual meeting will be March 20 and in-service March 21 at this time.

**JCEP Meeting with Dean Cox:** Annette Heisdorffer and Paula Jerrell attended the JCEP meeting with Dean Cox, Chris Shotwell and Tim West were in attendance. They gave the information gained thru the surveys. Dean Cox was appreciative of the feedback.

**JCEP Leadership Conference – Feb. 14-15, 2018 in Orlando, FL:** Annette Heisdorffer and Linda Combs will be attending to represent ESP.

**PILD Conference – April 8-11, 2018, Arlington, VA: Cultivating a Climate of Civil Dialogue.**

**Other:** None.

### **New Business:**

**Audit Committee:** committee is needed, three individuals to volunteer: Sally Mineer (will chair), Lyndall Harned and Sally will get a retired agent to also help on the committee.

**Encouraging Membership:** Dana Anderson reported they are working on the marketing video, wanting to record the extension/ESP creed. They would like to have the video completed around March 2018 if possible. If Ag Comm is out recording a program in your area, remind them about recording the creed and get it recorded if possible.

**Updated List Serve for members: Epsilon Sigma Phi [CES-ESP-L@LSV.UKY.EDU](mailto:CES-ESP-L@LSV.UKY.EDU)**

**Other:** Lyndall Harned reported that in the past the ESP national meeting was not considered one of the two out of state trips, but it may be considered as one of them now. He made a motion for Annette to ask Dr. Palmer if the ESP national would still be counted as the second or would it be exempt like in the past, to get clarification. Second by Sheila Fawbush, motion passed.

***Next Meeting via Skype: February 5, 2018 at 9:00amCST/10:00amEST***

**Adjourn:** Motion to adjourn made by Lyndall Harned second by Sally Mineer, meeting adjourned at 10:12amCST/11:12amEST.

Respectfully Submitted by,

Katie Alexander, Alpha Kappa Chapter Secretary