

Alpha Kappa Chapter Board Meeting

Monday, November 28, 2016

9:00amCST/10:00amEST

Via Lync/Skype

The meeting was called to order by President, Paula Jerrell at 9:00amCST/10:00amEST.

A moment of silence was observed in memory of Ann Hollon.

Introductions by those present: Paula Jerrell, Annette Heisdorffer, Linda Combs, Hannah Mayrand, Robert Tashjian, Lisa Hagman, Dana Anderson, Donna Fryman, Ken Jones, Jeremy Teal, Amanda Hardy, Jeanne Davis, Jay Hettesperger, Crystal Osborne, Natasha Lucas, Sarah Brandl, Janet Turley, Julie Brown, Lynnette Allen

Minutes

The minutes were emailed prior to the meeting to be reviewed. A motion was made by Robert Tashjian to accept the minutes as presented. Lisa Hagman second, voted, motion carried.

Treasurer's Report

The treasurer's report was emailed by the Donna Fryman, Treasurer, prior to the meeting to be reviewed. No deposits, expenses: some for upcoming annual meeting, deposit with signature club in Lexington. Ending balance \$8608.62, Scholarship (TR Bryant) \$89,620.24 as of June 30, 2016.

Reminder from Paula, when pay dues you can contribute to scholarship, must contribute to it to get scholarship from it. She is asking that as many members as possible to donate to National endowment fund to raise our chapter's percentage, it was 20% last year, and we had received \$16,000 in benefits. Donations can be in any amount. A motion was made by Dana Anderson to accept the treasurer's report as presented. Second Annette Heisdorffer to file report for audit. Voted, motion passed.

Administrative Remarks

Cherry Kay not present for the meeting, Ken Jones gave remarks. Dr. Henning is working with Audit committee that is working with University. They may be visiting a few more counties. Hoping to wrap that up soon, it has gone slower than expected.

Reports

Professional Development: Amanda Hardy – next committee meeting in January. Jump drives from ESP have been ordered to be given to every member that attends the annual meeting. They are still working on the speaker, hopefully that will be finalized soon. Amanda Dame has agreed to be Committee Chair for next year, she is currently serving on committee. Finalizing food, speaker and date at next committee meeting.

Scholarship, Grants and Recognition: Julie Brown – be watching for an email about awards. Send copy of Report to People by December 19. Dana Anderson mentioned that they are online and can be pulled from there instead of emailing. Staff development website is where they will be listed.

Marketing: Linda Combs – No report. Going to meet with Amanda Hardy at KEAFCS to update information and finalize for annual meeting.

Resource Development: Crystal Osborne – Silent auction planning for annual meeting in March. The money from silent auction to be designated to go towards stipend for members attending national meeting that received national awards.

Retirees: Jeanne Davis – Outstanding Retiree award and Scholarship award forms need to be updated. She will update the forms just needs the electronic file. Dana Anderson will email an older electronic version to Jeanne Davis for updates. Jeanne Davis will send out to retirees and Dana Anderson will send to all other members and possible members. Information for annual meeting will come from Amanda Hardy. It was asked if a new member's child could apply for the scholarship, forms do not specify so yes any members (doesn't matter on years) child can apply.

Membership Recruitment: Dana Anderson – File from Thomas Keene, list of all employees with at least 3 years of employment. She is updating the list and taking out current members to send out an invite to those who have not joined yet. She will send that out in the next week or so. She will do the ESP 101 session at the annual meeting again at next meeting.

Public Issues: Debbie Temple – No report

Chapter Relations: Ann Hollon was chair, due to her passing, this will need to be filled. Sarah Brandl was past chair. Natasha Lucas will check with Nanette Banks to see if she had been asked to be co-chair. Sarah Brandl will take lead of the committee as of now. Sarah reported that Ann was working on the history of county offices/agents. If anyone had sent Ann any information please forward it on to Sarah and Nanette. **Natasha texted Nanette Banks during the meeting and she had been asked to be co-chair and will serve as Chair for this committee.

Global Relations: Janet Turley – She sent out some history information and will send it to Nanette and Sarah. She checked the website to find this committee’s responsibilities, hasn’t been able to find it clearly. She is looking for more clarification on why and what they are doing at the national level. Community service to be counted for ESP report, can include agents attending international study tours, also if went on mission trip with church can be counted.

Newsletter: Deborah Shepherd – not present

Reports from All Area Contacts:

Administration: Cherry Kay not present.

Bluegrass: Ray Tackett – not present

Fort Harrod: Jay Hettmansperger – New hires include; Karli Jesse to Jessamine FCS, Lawrence Caudle to Powell ANR. Transfers; Will Stallard from Casey to Lincoln Co, Chaquenta Smith from Pulaski to Fayette Co.

Green River: Lisa Hagman – All full

Kentucky State University: Louie Rivers – not present

Lake Cumberland: Tyrone Gentry – not present; report from Lynnette Allen covered Lake Cumberland.

Licking River: Hannah Mayrand – no report

Lincoln Trail: Lynnette Allen – District 5 welcomed the following new agents at November staff: Amy Fugate- McCreary Co. FCS/4-H, Jonathan Oakes – Russell Co. ANR , Kara Back – Taylor Co. Horticulture. Vacancies –None of the vacancies posted as of Nov. 9th: Pulaski ANR – Agent at Large (16th on the list), Nelson FCS -(3rd), Washington ANR (34th), Casey ANR (40th), Marion FCS (41st) Stop gap, Pulaski 4-H (County funded).

Louisville: Sheila Fawbush – will present report to people at district staff. Winners announced at staff meeting, December 14.

Mammoth Cave: Julie Brown, Janet Turley reported due to technical difficulties – vacancies Warren and Monroe FCS. Warren not stop gapping, horticulture position open in Warren County. Julie is having a baby girl in January.

Northern Kentucky: Judy Hetterman – not present

Northeast: Eugenia Wilson – Vacancy in Magoffin County FCS, don't have area winner on report to people yet.

Pennyrile: Jeremy Teal - Crittenden FCS still vacant, 6th on vacancy list

Purchase: Robert Tashjian – report to people done, Graves County has vacancy planning to stop gap.

Quicksand: (will need new area contact) Natasha Lucas gave report, Nanette Banks transferred from Leslie to Letcher County, Lee County is hiring a FCS/4-H, opening in Wolfe County, won't be posted for a while. Two on post retirement in Perry County.

Specialist: Sarah Brandl – No report

Wilderness Trail: Lora Lee Howard – Not present (will be going in as NEAFCS President) several openings in the area, reported by Natasha Lucas.

Reports from National Meeting: Paula Jerrell and Annette Heisdorffer

Chapter of Merit Platinum level and first place in membership in southern region. Thanks to Ken Jones for filling in reports to receive awards. Paula mentioned again donating to endowment fund, even just \$5 to raise Kentucky's percentage. 20% of membership donated last year. The National meeting was very good, speakers and presentations good as well. Annette also said it was a good meeting and everyone should attend when possible. Thank you to Lyndall Harned for arranging the State's night out. Ken Jones mentioned that 2017 conference will be held in Wilmington, North Carolina.

Unfinished Business:

2017 Annual Meeting/In-service Training – report given earlier in meeting. Still saving March 20-22, waiting on speaker to confirm date. Location at signature club in Lexington, KY.

Audit report letter - Still working on a time for committee to meet to get this taken care of.

Any open area director or committee chairs: no discussion.

Other: None

New Business:

Newsletter deadline and needs: Need information from Deborah Shepherd, Paula has emailed her.

JCEP meeting – Monday, December 12, 2016 at 10:00amEST in Clark County. Paula has asked that the information on awarding agents request from Cherry Kay be put on the JCEP agenda.

Next meeting: Friday, February 10, 2017, via Lync at 9:00amCST/10:00amEST.

Like the Facebook page; Epsilon Sigma Phi Alpha Kappa Chapter

Motion to adjourn made by Dana Anderson, second by Janet Turley, voted, motion passed.

Meeting adjourned at 9:49amCST/10:49EST.

Respectfully submitted by,

Katie Alexander